



College of Arts & Science

University of Missouri

WELCOME TO THE COLLEGE OF ARTS & SCIENCE!

CONTACT INFORMATION FOR YOUR NEW ADVISOR:

We suggest making an appointment with your advisor to introduce yourself and to discuss program requirements.

THINGS TO KNOW ABOUT BEING AN ARTS & SCIENCE STUDENT:

- You will be required to file a **graduation plan** no later than the semester following completion of 60 credit hours. A graduation plan is a very important paper on which you lay out the courses you have taken and the courses you plan to complete toward earning a degree. It is a fluid blueprint.
 - Your advisor will assist you in completing this planning document.
 - To file your grad plan, you must have a 2.0 cumulative GPA, completed both English 1000 and Math 1100 (or transferable equivalents) with grades of C- or better and any other specific departmental requirements, if necessary.
 - Failure to file a grad plan in a timely manner will result in registration holds.
 - Once your grad plan is completed with the departmental Advisor, you will need to see an advisor in 107 Lowry to finish the process.
- What if I cannot file my graduation plan yet?
 - If you cannot file because of a departmental requirement, meet with your departmental advisor to start a Registration Eligibility Contract (REC). You will complete the REC with a walk-in advisor in 107 Lowry.
 - If you cannot file because of a basic requirement (English, math, or cumulative GPA), meet with a walk-in advisor in 107 Lowry.

WHEN TO SEE AN ADVISOR...

In your department:

- To discuss major/general education requirements and to discuss course selections for the upcoming term.
- To make a 4-year academic plan and discuss majors, minors, double majors, or a dual degree.
- To discuss internships, special projects, and research interests.
- To discuss career and graduate school options.
- To discuss progress in courses or academic difficulties.
- To fill out a graduation plan.
- To create an academic plan for a financial aid appeal (SAP appeal).

In 107 Lowry:

- To obtain a dean's stamp.
- To discuss options if you have missed an academic deadline or need to file a Revision of Records petition.
- To file a graduation plan (after filling it out with your advisor).
- To do a graduation check (the semester before graduation).
- To withdraw from a course or from the University.
- To discuss academic status, probation, re-enrollment, etc.
- To change majors or transfer divisions into Arts & Science.
- To complete a Registration Eligibility Contract.

In the Student Success Center:

- For academic advising for pre-comm, and pre-J, and deciding students.
- To discuss major options if you are between majors or considering a new major.